

## ASQ Section Board

March 8, 2023

### Agenda

1. Meeting Minutes approval
  - a. February 2023
2. Member Unit Operating Agreement is due for review and signature by the Section Chair by March 31, 2023.
3. Anniversary
  - a. Section Founding Date – September 11, 1983
  - b. Jeff and Ken are commemoration leads
  - c. Event slated for Fall 2023
  - d. Need to set up meeting with Co-leads and historian, and any additional volunteers.
4. Next RO – Saturday, April 15, 2023
  - a. Morven Park, Leesburg
  - b. \$10 admission, but free parking
  - c. Networking lunch – catered in the picnic area (like with Paradise Springs)
  - d. Minimum is 16
  - e. Planning needs? Does the team need help?
5. Treasurer Report, through Feb 28
  - a. \$25,350.10 in available funds
  - b. Income +\$99.73 for February
  - c. Carolyn's reimbursement of \$392.46 to date in March
  - d. +\$926.77 for CY 2023
6. Membership Report
  - a. February 2, 2023 paid membership = 437
  - b. March 4, 2023 paid membership = 424
7. Program Future:
  - a. April – Ranger Outing
  - b. May – Ken – EED Part 2; Ken has content since it's sparse on the EED community site
8. May – In-person Section meeting?
  - a. Essential functions (PayAnywhere and Streaming) need to be staffed and ready
  - b. Venue needs to be electronics friendly and have sufficient space for the Streaming setup
  - c. Need to be flexible if Covid situation worsens
9. Staffing
  - a. Engagement strategy first draft developed by Vladimir as Strategy Chair
  - b. Requires an Engagement Chair to work in concert with the Nominations Chair, Recertification Chair, and Section Chair and Vice-Chair
  - c. Engagement Chair would turn “cold bodies” into “warm bodies”
  - d. This involves both bringing in those who volunteer (passive) and finding and motivating members to volunteer (active)
  - e. Volunteers are needed for a variety of tasks in three broad categories:

- i. Program leads (we have ~20 program types, but only Vladimir, Carolyn, Connie, and Ken are leads) – could be a presenter on occasion, but would work with volunteers to sharpen their individual program
- ii. Discrete program presentation: Moderate a QM Round Table, present an annual review of the year in QP, introduce a Community.
- iii. Operational: Assist in setup, running, and breakdown of streaming; backup for web and database functions; take a lead or committee assignment from an SLC member with a too-large portfolio.