

ASQ Section 0511-Northern Virginia  
SLC Meeting Agenda  
December 13, 2023

1. Meeting Minutes approval
  - a. November 2023
2. Treasurer Report
  - a. Current (December 12) balance: \$22,237.17 – does not include outstanding payments to Susan G and Jeff (~\$4000.00)
  - b. Susan G's expenses have been approved, but denied in BH; in process of being addressed
  - c. Jeff's need to be processed
  - d. Need to explore the ASQ investment program for a majority of the Section's excess funds
3. Membership Report
  - a. June 4, 2023 paid membership = 401, 2.2% decrease from May
  - b. July 4, 2023 paid membership = 405, 1.0% increase from June
  - c. July 18, 2023 paid membership = 410, 1.2% increase over July
  - d. Reporting interrupted July-September due to ASQ's ongoing technology update.
  - e. Interim reports from August and September show a decline to 342 and 362 members, respectively; however, the interim reports for those months seem to omit "Renew" and "New" status members. Possibly related to difficulties in site update?
  - f. October 2023 paid membership = 369; due to trouble with site update, unsure if this number has meaning relative to the numbers reported in July.
  - g. November 2023 paid membership = 360.
  - h. December 2023 paid membership = 353, a 1.9% decrease from November.
    - i. Gained 17 seniors. Lost 17 full and 7 students.
4. Welcome Committee Report
  - a. Nothing new to report
5. 2024-2025 Regional Director – Natasha Harding-Overton
  - a. Current Section 0506 (Delaware) Section Chair
6. Michael Kirchner Parting Gift
  - a. In 2024, ASQ will only pay for a Section to have 3 MS Office accounts: Chair, Secretary, and Membership Chair.
  - b. Michael has allocated Regional funds for each Section in the South Atlantic Region to have one additional Office 365 account
  - c. Which position would be able to make the best use of the additional account?
  - d. Should the Section pay for additional accounts out of Section funds? They are \$72 each.
7. WCQI 2024 – Section has 2 x \$1500 stipends in the 2024 budget
  - a. Stipends are open to SLC members
  - b. Stipends are conditional on preparing and presenting a report from the WQCI as a program at a member meeting (June or July)
8. Open appointed positions – can be filled immediately
  - a. Vice-Treasurer
  - b. Ranger Outing Lead
  - c. Arrangements Chair

- d. Program Chair
  - e. Voice of the Customer
  - f. Assistant Streaming Lead
  - g. Compliance Chair
9. Future Programs:
- a. December – Path to Quality
  - b. January 2024 – Chair Report
  - c. February 2024 – RO (Gadsby’s Tavern, Alexandria)
  - d. March 2024 – QM Round Table?
  - e. April 2024 – RO (Filene Center?)
  - f. Susan Gorveatte based on availability
  - g. Information on a local chip manufacturer from Bill E – need to follow up the lead