

ASQ Section 0511-Northern Virginia

April 10th SLC Meeting Minutes

For	ASQ Section 0511 Section Leadership Committee Meeting				
Location	WebEx				
Date	April 10, 2024	Time	6:00 – 7:00 pm	Duration	1 hour

Section Leadership Committee Attendance

Positions in **BOLD** indicate positions required for Section standing by ASQ Section Requirements
 X indicates the person attended (* indicates attendance by phone or electronic media)

Elected Leadership (*two Elected Officers present required for quorum*):

Officer	Position	Present?
Ken Rapuano	Chair	X*
Vladimir Nesterovich	Vice Chair	X*
Jeff Cadel	Secretary	X*
Muzaffar Zaffar	Treasurer	X*
Vacant	Vice Treasurer	--

Appointed Leadership (*an additional 25 percent [three] Appointed Officers present required for quorum*):

Officer	Position	Present?
Charlotte Wild	Audit Chair/Welcome Committee	
Leslie Braun	Membership Chair	X*
Barbara McCullough	Nominations Chair	X*
Connie Broadie	Vice Secretary	X*
Carolyn Miller	Arrangements Chair	X*
Muzaffar Zaffar	Recertification Chair	X*
Cyndi Reichardt	Database Administrator	X*
Muzaffar Zaffar	Education Chair	
Leslie Braun	Finance Chair/Welcome Committee	
Vacant	Historian	--
	Voice of the Customer	
Jeff Parnes	Electronic Media	
	Webmaster	
Sara McAlpine	Welcome Chair	
Maria Habib	Section 0511 Process Improvement Lead	

Other Attendees:

Attendee	Position	Present?

1. Meeting Minutes approval
 - a. Deferred
2. ASQ remains at 0.5 RU/meeting through end of calendar year
3. Treasurer Report
 - a. April 10 balance: \$18,184.97
 - b. -\$137.64 from March, all related to February and April RO transactions

- c. No allocation received from ASQ yet; have sent an email to region. The Q1 allocations are delayed in getting sent out. Should be received shortly.
 - d. Need to explore the ASQ investment program for a majority of the Section's excess funds- remains open. Possibly target 2/3's but would be voted upon prior to execution.
4. Membership Report
- a. Larger than expected loss but the majority were "pro forma". Pro forma means in the cycle to renew but have as yet not renewed. Some discussion on what the numbers mean and are they meaningful. Currently this will not affect the finances.
 - b. December 2023 paid membership = 353, a 1.9% decrease from November.
 - i. Gained 17 seniors. Lost 17 full and 7 students.
 - c. January 2024 paid membership = 345, a 2.3% decrease from December.
 - i. Lost 2 seniors and 6 full members.
 - d. February 2024 paid membership = 330, a 4.3% decrease from January.
 - i. Lost 23 seniors but gained 8 full members.
 - e. March 2024 paid membership = 344, a 4.2% **increase** from February.
 - i. Lost 10 full members but gained 1 student member and 23 senior members.
 - f. April 2024 paid membership = 308, a 10.5% decrease from March.
 - i. Lost 32 full members and 4 senior members.
 - ii. Of the lost full members, 23 were pro forma
 - g. Since April 2023, net loss of 15 seniors, 1 student, and 97 full members.
5. Welcome Committee Report
6. Future Programs:
- a. On track to provide the section the maximum number of RUs. Continue to look for streaming opportunities. There is discussion about providing programs across different sections.
 - b. April 2024 – RO (Filene Center)- 26 attendees with 21 attendees for lunch. Cyndi is attending and will take charge of the attendance sheet.
 - c. May – Another video
 - d. June/July – Report from WCQI/Video. Summer RO in the mix.
 - e. August – Susan Gorveatte: MARVEL-ous Audits
 - f. September/October – RO/Video
 - g. November – RO Year in Review
 - h. December – Path to Quality
7. Compliance: All SLC members should have received an email from ASQ Component Relations; privacy training is required for all SLC members this year, so please complete that. **Privacy training is due May 9th**. You get RU!
- a. **Add Vladimir as Past Chair in Component Relations**
8. Filene Center RO: Finalize details
9. Major Changes to RU:
- a. ASQ restored the 0.5 RU/meeting until the end of CY 2024
 - b. Request from a member to conduct additional programs in addition to ROs to allow for members to "stock up" on RU while the higher award was still in place; this would be especially useful for retired members
 - c. A letter is being drafted to protest the reduction of RU proposed by ASQ.

10. Account database-we can combine reports for an individual if they change names. Individuals can also request under both names and then submit.