

<b>RQ4030</b>	<b>ESS Quality Assurance</b>
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**Summary/Objective**

This position ensures the quality and integrity of all products and documentation produced for delivery to the customer. The Quality Assurance Specialist will monitor and audit program process compliance, and be responsible for reviewing and providing feedback on development and design documentation, technical drawings and other management reports produced for delivery to the customer. In addition to supporting the project team, the QA Specialist will create and maintain Quality Assurance processes and program metrics. This position will be primarily located in Ft Meade, MD though telecommuting may be authorized.

**Essential Functions**

Conduct audits to ensure compliance to approved standards and processes, and identify process improvements derived from best practice to optimize program success.

Perform reviews of program deliverables and internal program documentation. Make necessary updates, if required.

Determine program critical success factors, key performance indicators, specific metrics and trend analysis that show overall program effectiveness and efficiency.

Develop the project Software Quality Assurance Plan and implement quality procedures that conform to the requirements of the contract, and assure quality in a system development environment which supports large databases and applications.

Maintain responsibility for all activities involving quality assurance and compliance with applicable regulatory requirements.

Identify risks that affect quality and work closely with all team members to identify and develop program risks as they are identified.

Determine management and process controls for program deliverables.

Provide quality or process training, if required.

Audit software testing processes.

**Competencies**

- Software Development Program Experience
- Problem Solving/Analysis
- Thoroughness
- Supervisory Responsibility

**Required Education and Experience**

At least four (4) years of experience applying quality assurance methodologies

Experience with CMMI Level 3

B.S. in computer science or IT management, or other related field. Four years additional experience may be used in lieu of degree for otherwise well-qualified candidates.

**Qualifications**

- Active DoD Secret Security Clearance. Top Secret Preferred.
- Knowledge of QA methodology and tools, including CMMI level 3 practices
- Ability to document processes and procedures
- Ability to understand technical specifications
- Functional understanding of, and experience applying, QA practices

- Familiarity with Department of Defense processes and procedures
- Basic understanding of software project development concepts.
- Familiarity with applications and the client server environment.
- Passion for product quality and excellent user experience
- Highly organized; ability to multi-task; prioritize and meet deadlines
- Excellent written and verbal communication skills

To Apply for this position please contact:  
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Think Next. Now

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