

ASQ SECTION 0511  
BOARD MEETING AGENDA  
11 AUG 2004

1. Review and Approval of Minutes – All
2. Treasurer's Report – Parnes
3. Adoption of New Section Operating Agreement – Zimman
  - ✓ Must adopt and return to National by 15 August 2004
  - ✓ Discussed at meeting a few months ago - replaces Section Bylaws
4. Financial Audit Status – Zimman
  - ✓ Must be submitted to National by 15 August 2004
5. Logo – Zimman
  - ✓ Need to comply with new standards from National by 1 August 2004
6. Increase attendance – Zimman
  - ✓ Postcards, bulk rate permit, vendor
  - ✓ Other ideas
7. 2004-2005 Total Quality Award – Zimman
  - ✓ Do we want to do it?
  - ✓ Requires submission of Budget & Business Plan to National by 1 October 2004
8. Status of Attaché Bags – Zimman
9. Moving Monthly Meeting Date to Third Wednesday – Casti
10. Reports from Committee Chairs – All
11. Other Business