

ASQ SECTION 0511
BOARD MEETING AGENDA
10 NOV 2004

1. Call to Order
2. Reading & Approval of Minutes
3. Officer Reports/Announcements
 - a. Chair
 - i. Revised Section Logo
 - ii. Regional Director Nominations
 - iii. Section Officer Nominations & Election
 - iv. 1099 Reporting Input to National by 12 Jan 2005
 - v. VA SPQA Examiners
 - b. Chair Elect
 - c. Treasurer
 - d. Secretary
 - i. Monthly and Annual Report Submittal
4. Committee Reports/Announcements
 - a. Arrangements
 - b. Audit
 - c. Certification / Recertification
 - d. Electronic Media
 - e. Education
 - f. Examining
 - g. Finance
 - h. Historian
 - i. Membership
 - i. Increasing Attendance at Section Meetings and Functions
 - ii. Use of National List as Basis for Section e-mail Announcements
 - iii. Reinstating Postcards for Meeting Notices
 - iv. Contact Non-renewing Members
 - v. Welcome to New Members
 - vi. Thanks to Renewing Members
 - vii. Member Survey Results
 - viii. Moving Monthly Meetings to Third Wednesday of the Month
 - j. Newsletter
 - i. December Newsletter
 - k. Nominating
 - l. Placements
 - m. Programs
 - n. Publicity
 - o. Section Management Plan
 - i. Draft Business Plan for 2004-05
 - p. SIGs
5. Unfinished and New Business
6. Adjournment