



ASQ SECTION 0511  
BOARD AGENDA  
12 November 2014

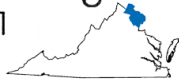
Location: Paradisio, Springfield

Attendees: Under separate cover

1. Call to Order/Statement of Quorum –
  - a. If secretary not present: Paul, Gregg, Jeff
2. Reading & Approval of Minutes –
3. Officer Reports/Announcements
  - a. Chair (Melissa Butler) – Presenting at NGC Quality Symposium on Oct. 1<sup>st</sup> and Oct. 9<sup>th</sup> with Ellen Quinn; very successful brainstormed ideas for possible meeting at the NG Fair Lakes (near Fair Oaks Mall) facility with NG speaker.
    - i. List of incoming board and committee chairs sent to ASQ National
  - b. Chair Elect (John Mullins) –
  - c. Treasurer (Leslie Braun) – Quarterly Report, See Attachment A.
  - d. Secretary (Barbara McCullough) –
4. Prior Action Items/Old Business
  - a. Lawrence B. Wilkins scholarship fund – Greg Monaco, Paul Mills, Andrew Watson and Sara McAlphine
  - b. Results from Education Survey
  - c. New Certification Testing Location
5. New Business
  - a. Need speakers and locations for remainder of 2014 – see section A below. CACI, Lustine's, Orbital Sciences Corp. , InfraGard, Kaiser, Post Office, John Timmerman, wine tasting (total wine)
6. Committee Reports/Announcements:
  - a. Arrangements – Marie Rondot
    - i. Report for Nov. – We have X dinner and X program only
    - ii. Nov. 8<sup>th</sup> – Vision Meeting – Sully, Chantilly CSC location
    - iii. Nov. 12<sup>th</sup> - Paradisio, Springfield - State of the auditing profession in 2014
    - iv. Dec. 10<sup>th</sup> – Social/Networking – Herndon?
    - v. Jan. 14<sup>th</sup> – Vienna
    - vi. Feb. Vision Meeting
    - vii. Feb. 11<sup>th</sup> – CACI?
    - viii. March 11<sup>th</sup> – Vienna
    - ix. April 8<sup>th</sup> - Herndon
  - b. Audit – Paul Mills:
  - c. Education – Gregg Monaco
  - d. Finance – Jeff Parnes/Mike Coleman
  - e. Historian – Rick Wells
  - f. Lean Six Sigma SIG Chair –
  - g. Membership – Kristine Hejna
  - h. Newsletter/Publicity – Sion Weaver
  - i. Nominating – Jeff Parnes
  - j. Placements – Sion Weaver
  - k. Proctor – Muzaffar Zaffar
  - l. Programs – Paul Meyers



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- m. Recertification – Robert Zimman
  - n. Quality Management Plan –John Mullins
  - o. Voice of the Customer – Jai Singh
  - p. Volunteer Opportunities –
  - q. Webmaster/Electronic Media – Jeff Parnes
7. Adjournment

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**Attachment A - Treasurer Report**

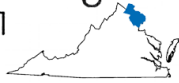
**Balance Sheet:**

Balance sheet			Oct 31, 14
<b>ASSETS</b>			
	Current Assets		
	Checking/Savings		
	TD Bank		23,358.54
	Total Checking/Savings		23,358.54
	Total Current Assets		23,358.54
<b>TOTAL ASSETS</b>			<b>23,358.54</b>
<b>LIABILITIES &amp; EQUITY</b>			
	Equity		
	Opening Bal Equity		16,468.49
	Retained Earnings		5,861.07
	Net Income		1,028.98
	Total Equity		23,358.54
<b>TOTAL LIABILITIES &amp; EQUITY</b>			<b>23,358.54</b>

**Check Detail:**

Type	Date	Num	Name	Memo	Account	Paid Amou
Check	41922		Amphora Restuarant	401339 AMPHORA October dinner VIENNA * VA	TD Bank	
				401339 AMPHORA October dinner VIENNA * VA	001.5803 Dinners	-930.02
<b>TOTAL</b>						<b>-930.02</b>
Check	41922	110	Paul Mills		TD Bank	
					004.5551 Spkrs-Instructors	-1600
<b>TOTAL</b>						<b>-1600</b>

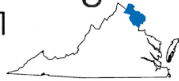
**Deposit Details:**



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	Type	Date	Account	Amount
	Deposit	10/09/2014	TD Bank	75.00
			001.4320 Dinner Meetings	-75.00
TOTAL				-75.00
	Deposit	10/24/2014	TD Bank	456.25
			001.4000 Membership Dues	-456.25
TOTAL				-456.25

**TD Summary:**



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**ACCOUNT SUMMARY**

Beginning Balance	25,357.31	Average Collected Balance	23,683.58
Deposits	75.00	Annual Percentage Yield Earned	0.00%
Electronic Deposits	456.25	Days in Period	31
Checks Paid	1,600.00		
Electronic Payments	930.02		
Ending Balance	23,358.54		

**DAILY ACCOUNT ACTIVITY**

**Deposits**

POSTING DATE	DESCRIPTION	AMOUNT
10/9	DEPOSIT	75.00
Subtotal:		75.00

**Electronic Deposits**

POSTING DATE	DESCRIPTION	AMOUNT
10/24	CTX DEPOSIT, AMERICAN SOCIETY MBR ALLOT 00088785	456.25
Subtotal:		456.25

**Checks Paid**

No. Checks: 1

For online bill pay customers, checks numbered "99XXXX" likely represent payments to a Biller that were delivered as a paper check. Funds were withdrawn from your account when the check was cashed. You can view these cleared checks in the Account History section of Online Banking.

\*Indicates break in serial sequence or check processed electronically and listed under Electronic Payments

DATE	SERIAL NO.	AMOUNT
10/9	110	1,600.00
Subtotal:		1,600.00

**Electronic Payments**

POSTING DATE	DESCRIPTION	AMOUNT
10/10	DEBIT CARD PURCHASE, AUT 100814 VISA DDA PUR AMPHORA DINER DELU HERNDON *VA 4085404007292281	930.02
Subtotal:		930.02

**DAILY BALANCE SUMMARY**

DATE	BALANCE	DATE	BALANCE
9/30	25,357.31	10/10	22,902.29
10/9	23,832.31	10/24	23,358.54