

ASQ Section 0511-Northern Virginia

SLC Meeting Agenda

October 11, 2023

1. Meeting Minutes approval
 - a. September 2023
2. Treasurer Report
 - a. September 13 balance: \$21,894.04
 - b. Current (October 11) balance: \$22,051.51 – does not include outstanding payments to Carolyn and Jeff (~\$1300.00)
 - c. Final budget and business plan submitted to Component Relations on September 25 deadline. 2024 budget uses ~\$500 from reserves.
3. Membership Report
 - a. June 4, 2023 paid membership = 401, 2.2% decrease from May
 - b. July 4, 2023 paid membership = 405, 1.0% increase from June
 - c. July 18, 2023 paid membership = 410, 1.2% increase over July
 - d. Reporting interrupted July-September due to ASQ's ongoing technology update.
 - e. Interim reports from August and September show a decline to 342 and 362 members, respectively; however, the interim reports for those months seem to omit "Renew" and "New" status members. Possibly related to difficulties in site update?
 - f. October 2023 paid membership = 369; due to trouble with site update, unsure if this number has meaning relative to the numbers reported in July.
4. Welcome Committee Report
5. Anniversary
 - a. This coming Saturday at Maggiano's Tyson, 6-930 pm EDT
 - b. Swag has arrived
 - c. Speaker is confirmed
 - d. Ken and Jeff walkthrough at Maggiano's tomorrow at 2:30?
6. 2024 Officers
 - a. Proposed slate of elected officers:
 - i. Chair: Ken Rapuano
 - ii. Treasurer: Muzaffar Zaffar
 - iii. Secretary: Jeff Cadel
 - iv. Vice-Secretary: Connie Broadie
 - v. Vice-Chair and Vice-Treasurer are open and can be added to the slate if there are volunteers.
 - b. Appointed mandatory positions:
 - i. Membership: Leslie Braun
 - ii. Nominations: Still open for 2024; Ken will serve in interim. Note that Barbara has moved to Texas but is still a Section 0511 member; however, will need to be replaced for 2024.
 - c. New Appointment: Maria Habib, Process Improvement Lead
 - d. Leaving the SLC: Seema Garg (still available for ad hoc tasks)
 - e. Open appointed positions – can be filled immediately

- i. Ranger Outing Lead
- ii. Arrangements Chair
- iii. Program Chair
- iv. Voice of the Customer
- v. Assistant Streaming Lead
- vi. Compliance Chair

7. Future Programs:

- a. November – RO Year in Review (Connie and team)
- b. December – Path to Quality
- c. January 2024 – Chair Report
- d. February 2024 – RO (The Black Heritage Museum of Arlington (BHMA))
 - i. Carolyn Miller has additional information
- e. March 2024 – QM Round Table?
- f. April RO – Filene Center?