

For	ASQ Section 0511 Section Leadership Committee Meeting				
Location	WebEx				
Date	12 February 2025	Time	6:00 – 7:00 pm	Duration	1 hour

1. Section Leadership Committee Attendance

- Positions in **BOLD** indicate positions required for Section standing by ASQ Section Requirements
- X indicates the person attended (* indicates attendance by phone or electronic media)
- Elected Leadership (*two Elected Officers present required for quorum*):

Officer	Position	Present?
Jeff Parnes	Chair	
Vacant	Vice Chair	
Jeff Cadel	Secretary	
Connie	Treasurer	
Ken Rapuano	Past Chair	

- Appointed Leadership (*an additional 25 percent [three] Appointed Officers present required for quorum*):

Officer	Position	Present?
Mike Beckner	Voice of the Customer/Treasurer elect	
Leslie Braun	Membership/Finance/Welcome	
Jo Collins	Compliance Officer/Secretary elect	
Maria Habib	Process Improvement	
Sara McAlpine	Welcome	
Barbara McCullough	Nominations	
Jeff Parnes	Electronic Media/Webmaster/ Videography	
Ken Rapuano	Programs	
Cyndi Reichardt	Database Administrator	
Edwin Videla	Arrangements	
Charlotte Wild	Audit/Welcome	
Muzaffar Zaffar	Education/Recertification	
Vacant	Historian	
Vacant	Placements	

Guests	Position	Present?

ASQ Section 0511-Northern Virginia

SLC Meeting Agenda

12 February 2025

1. Quorum call
2. This will be a extended board meeting – a mini Board Vision meeting
3. January 2025 2024 Meeting Minutes approval
4. SLC assignments and vacancies review
5. Treasurer Report
 - a. Balance \$3,010.61 (ASQ investment fund \$14,142.98)
 - b. Investment fund made \$XXXXXX this month.
 - c. Budget
6. Membership Report
7. Future Programs:
 - a. January – Outgoing Chair’s Annual Report - Ken
 - b. February – Ranger Outing chocolate factory
 - i. SLC meeting in a venue, dry run cancelled
 - ii. Attendance:
 1. 12:30 pm is completely booked with 12 of the 16 planning to attend lunch.
 2. 3:30 pm currently has 11 registered that plan to attend lunch.
 - c. March and beyond are open (one internal and one external program in the works)
 - i. Non-RO hybrid meeting after March
8. Committee Reports
9. WCQI stipend
10. Open Action Items:
 - a. Ken Rapuano will work with Jeff Parnes to get the Officers List to ASQ Component Relations this week.
 - b. Leslie Braum stated that Component Relations requests that the Chairperson sends the 2025 Section 0511 List of Officers to ASQ National
11. Additional items
12. Gripes and Appreciations

Prepared by

Jeffrey M. Parnes
Chair and Charter Member
ASQ Northern Virginia Section 0511
703.424.2956 (P)
484.307.2552 (F)
Chair25@ASQ0511.org