

ASQ SECTION 0511 BOARD MEETING MINUTES OF 1 OCTOBER 98

ATTENDANCE

	JUL-9	AUG-6	SEP-10	OCT-1	NOV-5	DEC-3	JAN-7	FEB-4	MAR-4	APR-1	MAY-6	JUN-3
CHAIR	P	P	P									
CHAIR-ELECT			P	P								
PAST CHAIR	P	P	P	P								
SECRETARY	P	P	P	P								
TREASURER	P	P		P								
CQC												
EDUCATION		P*	P	P								
ELECT-MEDIA	P	P	P									
EXAMINING												
HISTORIAN		P	P	P								
ISO9000												
MEMBERSHIP	P	P	P	P								
NQM	P	P	P	P								
NEWSLETTER			P									
PROGRAMS	P	P	P	P								
PUBLICITY	P											
QUAL-LIASON		P										
SMP												
STUDENT ACTIVITIES												
HEALTH CARE												

OLD BUSINESS:

1. Approve September Meeting Minutes

The September meeting minutes were approved

2. Treasurer's Report, Status of Turnover

The transfer of records has been completed. The audit has been completed and will be posted to the Section Web Page.

The following summary presents Financial Activity for September.

Opening Balance: \$9831.11
Income: \$2227.99
Expenses: \$1070.09
Closing Balance: \$10989.01.

3. Publicity Chair Report on Infoline

Tim Gavagan was unable to attend the meeting. He sent e-mail, which indicated that he was unable to get information relating to the "hits" on the Infoline. He recommended that if someone was in the area of the provider's offices that he/she could inquire within. He stated that he would put a generic message on the Infoline if he does not receive biographical information about the featured speaker of the month for the Dinner Meeting.

4. Lapel Pins Update

Bill Eastham reported that lapel pins would cost \$.95 to 1.15 (in quantities of 1000 or more), and would be available in 30 to 45 days after order placement. The board decided to announce a design contest in the next newsletter. Ultimately board will determine the winning design; the prize and other particulars of the contest will be developed.

5. Education Chair Annual Report

Don Hendrix had a copy of his draft report, which he wanted to compare with the end of year audit report to verify financial information. Don will complete the report and deliver it to the next board meeting.

Don reported the CQE instructor dropped out, and he was looking for a replacement. Don offered to exchange teaching CQA for CQE. Sue McArthur said she would consider that proposition. There are 5 students each for those classes and the exams are in December.

Don reported training materials from Quality Council of Indiana could now be purchased at a better price discount than was previously available. Don was authorized to buy ten or eleven varied course materials packages.

A question arose as to the location of the section's library. Norm Hills took an action item to clarify the status of the library and report findings at the next meeting.

NEW BUSINESS:

1. Discussion of Dinner Meeting Notification/Reservation System

Intertek was contacted their spokesperson said they have lost interest in support for the card systems. We estimated that the cost is \$400/month. The spokesperson stated that the CEO would ultimately decide. Bill Eastham agreed to call Intertek on October 2 and let Sue McArthur know if she needs to send notifications out, with subsequent reimbursement. Sue will have access to member list. The Chair has not filed the report to identify who has access to such information from the ASQ National website.

2. Red, White, and Blue Team Reports

No reports were presented.

3. Newsletter status

Norm Hills had e-mail from Jim Coley. The newsletter would be out this week. The mailing permit expires before the November issue. The board approved the payment of the permit renewal and the estimated postage for the rest of the year in a check to the Postmaster of Alexandria

Jim closed with his entreaty for someone to write an article for the newsletter.

4. Other committee reports

No other committee reports were furnished.

5. Other new business

Bill Eastham has reviewed the most recent section membership survey results. Although there were only 37 respondents, Bill sees no significant differences from survey of two years ago when we had 300 responses. Bill will write an article for the newsletter detailing his findings.

Don Hendrix will advertise in the newsletter for instructors, emphasizing that these are assignments with pay.

Don Hendrix will report on training plans at the next board meeting. Don will check with Joe Ludford to learn how they make arrangements with local universities to sponsor Quality training, and what financial incentives play in the arrangements.

6. Announcements

There were no announcements.