

ASQ SECTION 0511 BOARD MEETING MINUTES OF 6-APR-2000

LOCATION & TIME: Qwest Building, 7 PM

ATTENDANCE:

	1 JUL	5 AUG	2 SEP	7 OCT	4 NOV	2 DEC	6 JAN	3 FEB	2 MAR	6 APR	4 MAY	1 JUN
CHAIR	P	P	P	P	DB			DB		DB		
CHAIR-ELECT	P	P		P	JC					JC		
PAST CHAIR	P	P		P	BC			BC		BC		
SECRETARY	P	P	P	P	YF			YF		YF		
TREASURER	P	P*	P	P				GD				
EDUCATION	P	P	P		FH			FH				
ELECT-MEDIA	P	P		P	BC			BC		BC		
HISTORIAN	P	P	P	P	WM			WM		WM		
ISO9000				P								
MEMBERSHIP	P	P		P	BE					BE		
NQM	P											
NEWSLETTER	P			P	JC					JC		
PROGRAMS	P	P	P	P	SM			SM				
QUAL-LIASON	P	P	P	P	YF			YF		YF		
Other: Examiner			P									
Other: Publicity			P		TG							

* Participated via phone

AGENDA/ACTIONS:

1 Meeting Minutes Approval – All

The Board's March meeting minutes were approved.

2 Treasurer's Report – Donovan

No report given.

3 Elections – Burke

The nominations are: DJ Law as Chair elect, B. Casti as Treasurer, and Y. Fernandez as Secretary. The Chair will present this slate at the April dinner meeting and ask for acclamation from the membership.

4 Science Fair & Education/Scholarship Grants – Burke/Coley/Casti/Eastham

By a vote of 4 in favor and 2 against, the board approved a motion to give a \$500 award to each of 5 participants in this year's Northern Virginia Regional Science Fair, as previously awarded by select board members. This is a one-time award and sets no precedent for future awards. Burke and Coley cast the dissenting votes.

The board requests that the education committee take responsibility for making recommendations concerning what, if any, awards should be budgeted and awarded for science fairs and other similar events in the future. These recommendations should be presented to the board within the next 3 months.

B. Eastham presented a proposal for a scholarship program. The specifics of the proposal will be posted on the Section's website for review and comment by the Section membership. All comments are needed by 28 April 2000.

5 MOP Group Leadership – Burke

A small group within the existing MOP Group is coordinating efforts to find a new group leader.

6 Membership Chair Position – Coley

B. Eastham continues to serve as Membership Chair.

The board requests that, as a courtesy, if a board member will be unavailable for a regularly scheduled board meeting, they should notify a member of the executive board, i.e., Chair, Chair-Elect, Treasurer, or Secretary.

7 Free Seminars/Workshops – Casti

No report given.

8 Red Fox Prepayment – Burke

The Secretary will call the Treasurer to verify whether or not he received a check from Red Fox Inn, to reimburse the section for overpayment of an earlier dinner meeting. (Note: On 7 April 2000, the Treasurer confirmed receipt of said check.)

9 Reports from Committee Chairs

Newsletter – Coley: deadline is midnight, 7 April 2000.

Membership – Eastham: 787 paid members as of 5 April 2000; the board approved the concept of a membership evening event, as presented by the Membership Chair.

E-Media – Casti: email distribution list has doubled; a discussion list has been set up for individuals involved in e-commerce. The web address to subscribe to the discussion list is: <http://www.quality.org/cgi-bin/majordomo>

Certification/Examining: No report given. However, the board passed a motion to award a free dinner to Section members who attain an ASQ certification. The board suggested that Marie Rondot of the Programs Committee manage this effort.

10 Other Business

B. Eastham will secure the Section's flag and ensure its setup for upcoming dinner meetings.

Noting no further business, the meeting was adjourned