

ASQ SECTION 0511 BOARD MEETING MINUTES OF –3 MAY-2001

LOCATION & TIME: Booz Allen & Hamilton, 7 PM

ATTENDANCE:

	6 JUL 2000	3 AUG	7 SEP	5 OCT	2 NOV	7 DEC	4JAN 2001	1 FEB	1 MAR	5 APR	MAY	JUN
CHAIR	JC	JC	JC	JC	JC			JC	JC		JC	
CHAIR-ELECT	DJL	DJL	DJL		DJL	DJL	DJL	DJL		DJL		
PAST CHAIR	DB	DB	DB									
SECRETARY	YF			YF	YF	YF		YF	YF	YF	YF	
TREASURER	BC	BC		DH	DH		DH	DH			JP	
EDUCATION	RM		RM	RM				RM	RM		RM	
ELECT-MEDIA	BC	BC		BC*			BC		BC	BC	BC	BC
HISTORIAN	WM	WM					WM	WM	WM	WM		
STANDARDS			BF	BF			BF	BF				
MEMBERSHIP	BE	BE		BE			BE	BE	BE	BE	BE	BE
NQM	BE	BE		BE			BE	BE	BE	BE	BE	BE
NEWSLETTER	DPT	DPT	DPT	DPT	DPT	DPT	DPT					
PROGRAMS	SM	SM	SM	SM	SM	SM	SM		SM		SM	
CORP-LIAISON	YF			YF	YF	YF		YF	YF	YF	YF	
PUBLICITY			TG	TG	TG				TG			
EXAMINING & RECERT				RS	RS		RS			RS		
Other: Education Vice-Chair	FH	FH	FH	FH	FH		FH	FH	FH			
Other: Finance				JP		JP	JP			JP	DH	
Other: Guest Section Member	JD				JD				AH		AH	

* VIA PHONE

NOTE: ATTENDANCE KEY ATTACHED

AGENDA/ACTIONS:

1. Review and Approval of April Minutes – All

The Board reviewed and approved the meeting minutes.

2. Treasurer's Report – Parnes

3. Treasurer Transition – Coley, Hill, & Parnes

The Chair (Jim Coley), Outgoing Treasurer (Don Hill), and Incoming Treasurer (Jeff Parnes) discussed records and action items for transitioning the office of Treasurer.

4. Newsletter Status and Future – Coley

The Chair discussed the status of the Newsletter Committee, in light of the recent resignation of the Newsletter Chair (Davida Trumbo). The Chair agreed to get the next issue out but would be looking for volunteers for future issues.

5. Programs Credit Card and Process Simplification – Coley

The Chair discussed our current practices regarding credit card processing.

6. Region 5 Quality Conference Planning Meeting – Law & Coley**7. Publicity Campaign/Items – Hamilton****8. Reports from Committee Chairs – All****9. Other Business**

Noting no further business, the meeting was adjourned

Minutes prepared by: Yvonne Fernandez, Section 0511 Secretary

ATTENDANCE KEY:

INITIALS	FULL NAME	BOARD POSITION(S)
JC	Jim Coley	Chair
DJL	Dorian J. Law	Chair Elect
DB	Don Burke	Past Chair
DH	Don Hill	Treasurer
YF	Yvonne Fernandez	Secretary, Corporate Liaison
WM	Walter Mendus	Section Historian
SM	Sue McArthur	Programs Chair
DPT	Davida P. Trumbo	Newsletter Chair
BE	Bill Eastham	Membership Chair, NQM
BC	Bill Casti	E-Media Chair
RM	Roger Mercier	Education Chair
FH	Frank Hutchison	Education Vice Chair
TG	Tim Gavagan	Publicity Chair (July 00 – March 01)
AH	Aubrey Hamilton	Guest - Section Member/Publicity Chair (Apr 01 – present)
RS	Roger Schaffer	Examining/Recertification Chair
BF	Bill Fogelsong	Standards Chair
JP	Jeff Parnes	Finance Committee
JD	Joan Dandurand	Guest - Section Member