

ASQ Board Meeting
September 6, 2001
Minutes

Attendees:

D.J. Law, Chair
Roger Mercier, Chair Elect
Jim Coley, Past Chair
Sue McArthur, Programs
Jeffrey Parnes, Treasurer
Walt Mendus, Historian
Bill Eastham, Membership
Quentin Curry, Education
Aubrey Hamilton, Publicity

D.J. Law called the meeting to order at 7:00 PM.

Jeffrey Parnes moved that the August minutes be approved. D.J. Law seconded. The minutes were approved by unanimous consent.

There was a general concern that the secretary was not present at several recent meetings. D.J. Law agreed to contact the Secretary to discuss the issue.

Roger Mercier moved that we accept Bill Eastham's offer to make Windwalker our permanent Board Meeting location. Walter Mendus seconded the motion. . The motion carried by unanimous consent.

Jeffrey Parnes stated that all audit issues were in order for the ongoing audit.

Paperwork and receipts were not provided to the treasurer as of this meeting.

Jeffrey Parnes was not authorized to request AMEX cards for the new slate of officers. D.J. Law said he would look into this, as well as the cost of the AMEX cards. He would report on the status of the AMEX cards at the October meeting.

J. Coley – The termination date for the independent section audit that was requested by National was extended to September 14, 2001.

Region 5 ASQ Quality Conference. Section 0511 needs to contribute \$400.00 (50 cents per member). D.J. Law moved that Section 0511 make a loan to Region 5 for \$400.00 to help cover the cost of Conference Flyer mailings. Bill Eastham seconded the motion. The motion carried by unanimous consent. The treasurer will accompany the check with a memo of understanding stating that this is a loan and that Section 0511 will be repaid the \$400.00 from the money collected from Conference fees.

Membership—Nothing to report.

Education—CQA, CQE, and CQManager classes have been scheduled. The Section web page does not have the correct information regarding these classes. Roger Mercier volunteered to work with Bill Casti to get the Web site current.

Publicity—No report.

Historian—The historian does not have audit reports for the past four or five years. Walter Mendus will contact National to see if they can send him copies.

Treasurer—The Treasurer stated that he was not getting the bank statements in a timely manner. As a result, he was not able to provide an accurate treasurers report for this meeting. He also said that he would have a preliminary budget ready for the October board meeting.

Programs—August dinner meeting – 39 signed up, 41 attended. September meeting – 26 signed up. Speakers have been scheduled through March 2002. The speaker list for the remainder of the year is: October: Kimberly Newman – “For Quality’s Sake, Don’t Ever Say Quality”; November: Rita Hadden – “Credible Estimation for Small Projects”.; December: Dave Wessel & Polly Wessel- “How to Systematically Solve a Problem”. The “Yellow Cards” will start with the October dinner meeting announcement. The results of past surveys, and ideas for new surveys, will be given to the Programs chair by the October board meeting.

Newsletter—The next newsletter is (Nov/Dec) is being developed. All current chairs are required to provide one page of input to Jim Coley by October 4th. All final drafts must be ready by October 15th.

The meeting adjourned at 9:00 p.m.