



ASQ SECTION 0511
BOARD MEETING MINUTES
17 Aug 2011

Location: Amphora Diner, Herndon VA

Attendees: Under separate cover

1. Call to Order – 5:40 PM
2. Approval of Minutes – Minutes for July 2011 were approved as written.
3. Officer Reports/Announcements
 - a. Chair – Received training package in email from Regional Director. Will forward emails to appropriate people. Reviewed choice of Mama Lucia’s as alternate place for meetings. John Mullins should try to set up a meeting there ASAP to try it out.
 - b. Chair Elect – Nothing to report.
 - c. Past Chair – Nothing to report.
 - d. Treasurer –The Treasurer presented the monthly financial update, and the Board approved a motion to accept the Treasurer’s July 2011 report. Webmaster accepted responsibility for finding appropriate package to process credit cards.
 - e. Secretary – Not in attendance.
4. Committee Reports/Announcements
 - a. Newsletter/Publicity – Time to publish by October 1.
 - b. Audit – Audit complete – needs to be submitted to HQ.
 - c. Voice of the Customer –Nothing to report.
 - d. Finance – Exploring requirements to be certified by bank to reduce credit card processing fee.
 - e. Historian – Do we want to have something (e.g. pins) to recognize years of service? Historian will check if any ASQ policy exists.
 - f. Certification/Recertification – Continue to receive recertification packages that indicate that people fail to read instructions.
 - g. Membership – Section Membership:
 - 736 members
 - 369 regular members
 - 303 senior members
 - 26 student members
 - 2 fellow members
 - 7 sustaining members:
 - LMI
 - CACI
 - SRA
 - Micron
 - GSA
 - Aeronautical Systems
 - Southern Management

ASQ 0511 – Aug 2011 Board Mtg Minutes

h. Education – Nothing to report.

5. Adjournment – 6:36 pm

(Minutes prepared by: Bob Zimman/Mike Coleman, Section 0511)