For	ASQ Section 0511 Section Leadership Committee Meeting				
Location	WebEx				
Date	12 March 2025	Time	6:00 – 7:00 pm	Duration	1 hour

- 1. Section Leadership Committee Attendance
- 2. Positions in **BOLD** indicate positions required for Section standing by ASQ Section Requirements
- 3. X indicates the person attended (* indicates attendance by phone or electronic media)
- 4. Elected Leadership (two Elected Officers present required for quorum):

Officer	Position	Present?
Jeff Parnes	Chair	X
Open	Vice Chair	X
Jeff Cadel	Secretary	x
Connie Broadie	Treasurer	x
Ken Rapuano	Past Chair	x

5. Appointed Leadership (an additional 25 percent [three] Appointed Officers present required for quorum):

Officer	Position	Present?
Mike Beckner	Voice of the Customer/Vice Treasurer	X
Leslie Braun	Membership/Finance/Welcome	
Jo Collins	Compliance Officer/Vice Secretary	
Maria Habib	Process Improvement	
Vacant	Welcome	
Vacant	Nominations	
Jeff Parnes	Electronic Media/Webmaster/ Videography	X
Ken Rapuano	Programs	x
Cyndi Reichardt	Database Administrator	
Edwin Videla	Arrangements	x
Vacant	Audit/Welcome	
Muzaffar Zaffar	Education/Recertification	x
Vladimir Nesteroich	Strategy Chair	X
Carolyn Miller	Ranger Outing Chair	X
Vacant	Historian	
Vacant	Placements	

Guests	Position	Present?
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Guoling Chen	X
Pierre Bock	X

ASQ Section 0511-Northern Virginia

SLC Meeting Agenda

12 February 2025

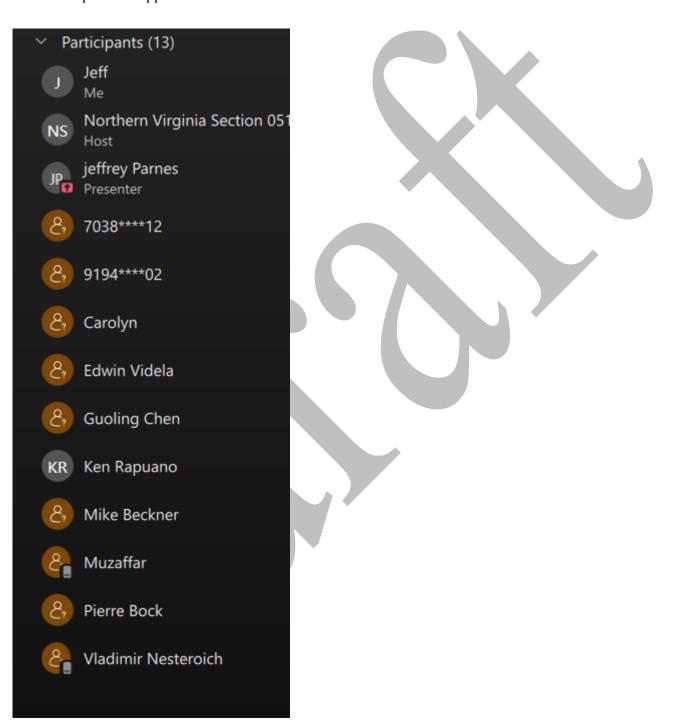
- 1. Quorum call- we have a quorum
- 2. January meeting minutes updated
- 3. February 2025 Meeting Minutes approved
 - a. Ken second approval
 - b. Unanimous approval
- 4. Vladimir is not vice chair- need to update
- 5. Thank-you for Carolyn for a successful River Sea Chocolate ranger outing
- 6. Connie still does not have treasury access.
- 7. Membership Report still no access
- 8. Hybrid meeting in May- proposed
- 9. Future Programs/program committee report
 - a. Ken and Edwin to review with and review at the April meeting..
 - b. February Ranger Outing chocolate factory- 37 people including lunch- very successful with a large number of people attending the lunch
 - c. March and beyond are open (one internal and one external program in the works)
 - i. Non-RO hybrid meeting after March
 - ii. 3/12 meeting Edwin Videla Food Safety
 - d. April speaker- Anil Nayak- Automation of patient scheduling function at a home health agency
 - e. May speaker- Ken and Edwin to discuss May and future outings
 - i. Ranger outing announce at April meeting
 - f. June- Document control
 - g. July Ranger outing
 - h. August-Using AI for document control- Jackie Wolfe
 - i. September- tentative Maria
 - j. October- Ranger outing
 - k. November- Regular meeting- Path to quality
 - 1. December- Holiday social possibly (year in review)- free meal and presentation- revise the budget to enable (arrangements)- Jeff P to assign 2-3 people to execute. Guoling, Edwin, Jeff P

10. Committee Reports

a. VOC- need access to execute polls – wants to do this for April- will review in April meeting- Mike B

11. Open Action Items:

- a. Leslie Braum stated that Component Relations requests that the Chairperson sends the 2025 Section 0511 List of Officers to ASQ National- remains open
- b. Agenda for SLC- Jeff P- Needs items by Monday prior to the SLC meeting.
- c. Jeff C to provide program notes from March meeting to review prior to publication of the meeting minutes.
- 12. Additional items
- 13. Gripes and Appreciations



quorum):

Officer	Position	Present?
Mike Beckner	Voice of the Customer/Vice Treasurer	x
Leslie Braun	Membership/Finance/Welcome	
Jo Collins	Compliance Officer/Vice Secretary	
Maria Habib	Process Improvement	x
Jeff Parnes	Electronic Media/Webmaster/ Videography	x
Ken Rapuano	Programs	x
Cyndi Reichardt	Database Administrator	
Edwin Videla	Arrangements	x
Muzaffar Zaffar	Education/Recertification	x
Vladamir Nestrovich	Strategy Chair	x
Carolyn Miller	Ranger Outing Chair	x
Vacant	Historian	
Vacant	Placements	
Vacant	Welcome	
Vacant	Nominations	
Vacant	Audit/Welcome	

Guests	Position	Present?
Guoling Chen	•	
	-	

