

For	ASQ Section 0511 Section Leadership Committee Meeting				
Location	WebEx				
Date	12 February 2025	Time	6:00 – 7:00 pm	Duration	1 hour

1. Section Leadership Committee Attendance

- Positions in **BOLD** indicate positions required for Section standing by ASQ Section Requirements
- X indicates the person attended (* indicates attendance by phone or electronic media)
- Elected Leadership (*two Elected Officers present required for quorum*):

Officer	Position	Present?
Jeff Parnes	Chair	x
Vladimir Nestrovich	Vice Chair	x
Jeff Cadel	Secretary	x
Connie Broadie	Treasurer	x
Ken Rapuano	Past Chair	x

- Appointed Leadership (*an additional 25 percent [three] Appointed Officers present required for quorum*):

Officer	Position	Present?
Mike Beckner	Voice of the Customer/Vice Treasurer	x
Leslie Braun	Membership/Finance/Welcome	
Jo Collins	Compliance Officer/Vice Secretary	
Maria Habib	Process Improvement	x
Sara McAlpine	Welcome	
Barbara McCullough	Nominations	
Jeff Parnes	Electronic Media/Webmaster/ Videography	x
Ken Rapuano	Programs	x
Cyndi Reichardt	Database Administrator	
Edwin Videla	Arrangements	x
Charlotte Wild	Audit/Welcome	
Muzaffar Zaffar	Education/Recertification	x
Vladimir Nestrovich	Strategy Chair	x
Carolyn Miller	Ranger Outing Chair	x
Vacant	Historian	
Vacant	Placements	

Guests	Position	Present?
Goling Chen		

ASQ Section 0511-Northern Virginia

SLC Meeting Agenda

12 February 2025

1. Quorum call- we have a quorum
2. This will be an extended board meeting – a mini-Board Vision meeting- defer to a future meeting
3. January 2025 Meeting Minutes approval
 - a. 7b and 7d the same remove one
 - b. Carolyn not Carol Miller add to list- ranger outing chair
 - c. Gorvett misspelled
 - d. Leslie Braun misspelled 4c
 - e. Jeff P to provide the word document to Jeff C to make corrections
 - f. Ken motioned, Jeff C second, accepted unanimously
 - g. 1/8 2025 for Vladamir Strategy- remove
 - h. Vladamir not on the officers
 - i. Jeff P to provide Jeff C with an update to the positions
4. SLC assignments and vacancies review
5. Treasurer Report- reported quarterly- will then be reviewed on a quarterly basis
 - a. Balance \$3,010.61 (ASQ investment fund \$14,142.98)
 - b. 1/8 deposit for the 4th quarter of 2024 (approximately \$900)
6. Membership Report
7. Future Programs/program committee report
 - a. January – Outgoing Chair’s Annual Report - Ken
 - b. February – Ranger Outing chocolate factory- 37 people including lunch
 - i. SLC meeting in a venue, dry run cancelled
 - ii. Attendance:
 1. 12:30 pm is completely booked with 12 of the 16 planning to attend lunch.
 2. 3:30 pm currently has 11 registered that plan to attend lunch.
 - c. March and beyond are open (one internal and one external program in the works)
 - i. Non-RO hybrid meeting after March
 - ii. 3/12 meeting Edwin Videla – Food Safety
 - d. Go out and speak to the membership on topics to cover (use next ranger outing as mechanism)
 - e. Last resort use prerecorded from ASQ
 - f. Ken will help with some additional items for April and beyond
8. Committee Reports
 - a. VOC- brief meeting with Vladamir to initiate activities (Mike B)
 - b. Strategy (Vladamir)
9. WCQI stipend

- a. Maria Habib requested for stipend- \$1500 – approved- Carolyn motioned, Jeff C second – all assented

10. Open Action Items:

- a. Ken Rapuano will work with Jeff Parnes to get the Officers List to ASQ Component Relations this week.
- b. Leslie Braum stated that Component Relations requests that the Chairperson sends the 2025 Section 0511 List of Officers to ASQ National

11. Additional items

12. Gripes and Appreciations