

## ASQ Section 0511 CQA Spring 2008 Course Announcement

**Course Description**—The Certified Quality Auditor (CQA) is a professional who understands the standards and principles of auditing and the auditing techniques of examining, questioning, evaluating, and reporting to determine a quality system's adequacy and deficiencies. The American Society for Quality Section 0511 of Northern Virginia will present a training course to prepare students to take the national CQA examination held **June 7, 2008**. More information about the CQA, benefits of certification, requirements, application form, test dates, and the examination is provided at the website <http://www.asq.org/certification/quality-auditor/prepare.html>.

**Course Schedule and Location**—We plan to offer 2 different in-person versions of this course. We are evaluating resources and may also offer an on-line (virtual) course that would allow students to log into a website from a convenient computer to avoid travel.

- 1) 12-week class for those with 1-3 years of auditing experience. This course will be presented on eleven Wednesday nights (open to change if majority of students prefers a different night to meet regularly), beginning March 12 and continuing through May 28. Paul Mills (703-818-4955) will be the course instructor (short bio sketch below). We will meet from 6 – 9 PM each Wednesday night, at a location to be determined by the greatest concentration of students. If you have several colleagues who would like to take the course and your employer is willing to host the course in your facility, please contact Mr. Mills.
- 2) 5-weekend accelerated course for those with >3 years of auditing experience. This class would meet for 7 hours each Saturday from April 26 through May 24. The same material will be covered as the 12-week class, just faster. If you have several colleagues who would like to take the course and your employer is willing to host the course in your facility, please contact Mr. Mills.
- 3) The on-line course may be offered separately, or as a replacement for one of the courses described above, depending upon the interest expressed by prospective students.

**Course Materials**—We use the Quality Council of Indiana's CQA course materials, described at (<http://www.qualitycouncil.com>). You should write a separate check or credit card payment to ASQ Section 0511 for one or more of the following:

- \$65 for the CQI's primer, required (may be shared with co-workers if convenient)
- \$35 for the solutions text to the primer's problems, if desired (we'll cover solutions in class)
- \$70 for the CQA Electronic exam with practice quizzes and tests, if desired (good for practice outside the classroom)

**ASQ 0511 CQA Course Tuition**—The tuition is \$275 per person for the course payable to ASQ Section 0511. This does not include an application for ASQ membership or the ASQ examination application fee (see below). Write a separate check to ASQ Section 0511 for this tuition. (One check can cover tuition and course materials, if accompanied by a clearly itemized listing.) Send checks for tuition and course materials to the ASQ Section 0511 Treasurer, Jeff Parnes. His mailing address is 3153 Ramesses Court, Oak Hill, VA, 20171-4102, and his e-mail address is [Treasurer07@asq0511.org](mailto:Treasurer07@asq0511.org).

**Course Registration Cut Off Date**—March 12, 2008 is the last day to submit your checks to register for the course and order materials. Students who register later may have their orders processed for a second shipment, or may have to place their orders directly with the vendor.

**CQA Examination Application Fees to ASQ**—You will need to mail another separate check or make a credit card payment to ASQ headquarters (see website at <http://www.asq.org/certification/quality-auditor/apply.html> to **REGISTER FOR THE EXAM NO LATER THAN FRIDAY, APRIL 4**, paying \$360 for a non-member exam application, \$210 for an ASQ member. Individual ASQ membership is \$119.00, (but is not required for the course), and the membership application form is at <http://www.asq.org>

## **PAUL MILLS**

Mr. Mills received his BS degree in Biochemistry and his MBA in Management from Michigan State University, East Lansing, MI. He has over 25 years experience in managing environmental research and quality assurance programs. He has developed and audited QA programs under DOE, EPA, and DOD requirements.

He served as an expert panel member who helped to develop and establish EPA's Quality Assurance program. He helped develop and lead the operation of EPA's Superfund Contract Laboratory QA program. He assisted in the development of methods, reference materials, and quality control procedures for EPA's Love Canal investigation. He reviewed analytical chemistry data from the bioremediation of oil-contaminated beaches at Valdez, Alaska, and from the EPA's incineration of dioxin-contaminated soil at Times Beach, MS.

Mr. Mills also directed a field and off-site analytical labs' QA programs for analysis of soils and ash during the incineration of explosives-contaminated soils at Nebraska's Cornhusker Army Ammunition Plant. He served as an Expert Panel member to evaluate the results of soil sampling and analysis on the National Institutes of Health campus, Bethesda, MD in response to community concerns about dioxin emissions from medical pathological waste incinerators. He was Team Leader on a \$45M World Bank mission to investigate and recommend funding for pollution monitoring program needs in four highly industrialized and populated states in India.

Mr. Mills is certified in the following areas: Project Management Professional, Quality Manager, Quality Auditor (including HACCP for Food Safety), and Software Quality Engineer. Mr. Mills currently provides consulting services in quality assurance, data management, and environmental investigations.