

**FALL 2015 ASQ SECTION 0511 (NORTHERN VIRGINIA) PREP COURSE
FOR ASQ'S CERTIFIED QUALITY AUDITOR EXAMINATION, DECEMBER 5, 2015**

CQA Course Description—The Certified Quality Auditor (CQA) is a professional who understands the standards and principles of auditing and the auditing techniques of examining, questioning, evaluating, and reporting to determine a quality system's adequacy and deficiencies. The American Society for Quality Section 0511 of Northern Virginia will present a training course to prepare students to take the national CQA examination held **December 5, 2013**. More information about the CQA, benefits of certification requirements, application form, test dates, and the examination is provided at the website

<http://prdweb.asq.org/certification/control/quality-auditor/prepare>

Course Attendance—We will need at least 3 students registered by the deadline of October 16 to ensure there are enough participants to hold this course. Please register early.

Course Schedule and Location—5-weekend accelerated course. This class will meet for 7 classroom hours, 9 AM to 4 PM, each Saturday from October 24 through November 21. We plan to hold sessions online using the web application Anymeeting. It is compatible with PCs and MACs and all the students have to do is respond to the instructor's meeting invitation, and follow the Internet link to the webinar site. Students can speak to the instructor, see and hear the presentation (PowerPoint, Word, Excel, Acrobat files are displayed). Homework is assigned for each week's class subjects, in the form of quizzes to be returned via email for grading.

Course Materials—We use the Quality Council of Indiana's CQA course materials, described at (<http://www.qualitycouncil.com>). Students should order the course materials directly from the Quality Council of Indiana (<http://www.qualitycouncil.com/>) 800-660-4215 or 812-533-4215. The \$70 CQA primer is required, and the \$35 solutions text to the primer's problems helps explain the questions provided at the end of each section of the primer. It is strongly recommended that you spend an additional \$70 for the CQA Electronic exam with 1000 practice questions (great for study outside the classroom). Have the materials shipped directly to you.

ASQ 0511 CQA Course Tuition—Tuition is \$400 per person for the course. (This does not include the cost of the separate application that you will make to the ASQ National Headquarters for the ASQ examination application). You can pay three ways:

1. Preferred: Pay by credit card via PayPal using the section's on-line Reservation and Payment Form.
2. Pay by credit card on the phone. Send an email to the section treasurer at treasurer15@asq0511.org to set up a time to call.
3. Make checks for \$400 payable to ASQ Section 0511, which is offering the course. Send the checks to ASQ Section 0511 at P.O. Box 1867, Herndon, VA 20172-1867.

CQA Examination Application Fees to ASQ—You will need to mail another separate check or make a credit card payment to ASQ headquarters (see website at <http://www.asq.org/certification/qualityauditor/apply.html> to **REGISTER FOR THE EXAM NO LATER THAN FRIDAY, OCTOBER 16**, paying \$269 as an ASQ member, \$419 if a non-member. ASQ membership is not required for the Section 0511 prep course or the national examination, but if you choose to join ASQ, the membership application form is at

<http://asq.org/membership/why-become-a-member/overview.html>

IF YOU KNOW SOMEONE WHO MAY BE INTERESTED IN THIS COURSE, PLEASE CONTACT THE INSTRUCTOR, PAUL MILLS, Education15@asq0511.org